

**Checklist for Tourist Visa applications (for non-accompanying spouse/children/relatives of Employees)**  
**旅游签证申请审核表 (与雇员非随行的配偶, 孩子或亲属)**

Name: _____ (姓名)		Purpose of Visit: _____ (访问目的)	
Passport Number: _____ (护照号)		Group No. if relevant: _____ (团号, 如有)	
	Yes/有?	No/ If not, why not? 没有? 如没有, 注明原因	For official use: dox present? 官方使用
1.	Completed and signed application form X2? 填写完整并在申请表上签名? (2份复印件)		
2.	Correct fee? 费用正确?		
3.	Appropriate photo X3? (3张) 照片合格?		
4.	ID card (copy) 身份证复印件		
5.	Sponsorship letter from the employers? 雇主的担保信		
6.	Employment visa copy granted to the employee? 雇员的工作签证		
7.	Copy of confirmed air ticket?(open) 去印度的机票确认单的复印件(不需要回程票/回程的open票)		
8.	Copy of residence permit/ Work permit (For foreign nationals only) 中国居留许可复印件/工作证复印件(只限于外国申请人;其中一样即可)		
9.	Work certificate/rent agreement to prove applicant is working/staying here (If ID card/passport/residence permit issued outside Shanghai, Zhejiang, Jiangsu) 在职证明/租房合同(如果申请人的身份证/护照/居留许可的签发地不是在上海,浙江或者江苏)		

The applicant has submitted the supporting documents above and is aware that application/documents will be assessed by the Visa Section at the Consulate General of India. The issue of visa/duration/entries to be granted is sole discretion of the Consulate. Visa Application Centre plays no part in decision making process of visa application.

申请人已经递交了上述文件, 并了解签证决定权在领事馆, 签证申请中心无权干预签证审批结果。

VISA Fee (签证费)		NAME OF TRAVEL AGENT 代理名称:	
Service Fee (服务费)		ADDRESS 地址	
Courier Fee(If any)快递费 (如选)			
Other Fees (其他费用)		TEL 电话	

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Name & Signature of Inquiry Officer (资料审核员签名)

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Date/日期:

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Applicant's Signature (申请人签名)